

SUPPLIER QUOTATION PROCESS

Please complete the following quotation process below. Please provide a copy of any special handling procedures required to mitigate environmental, health, safety, or quality risks that may be associated with the storage of this raw materials. Return this form and any required information to Red Spot Purchasing Department at purchasingev@redspot.com

Date:		From:		Email:	
SAP Number:		Product Description:			

I. Manufacturer: (Please supply the actual location the material is produced)

1a. Is the product available at an alternate location? Yes No *(If "Yes" Please provide alternate location below)*

Company Name				Alternate Location			
Address 1				Address 1			
Address 2				Address 2			
City				City			
Region/State				Region/State			
Zip Code		Country		Zip Code		Country	

1b. Supplier: (Please supply the actual warehouse/shipping location)

Company Name							
Address 1							
Address 2							
City		State		Zip			
Region		Country					
Representative Contact		Phone		Email			

1c.1. Does Manufacturer listed above have ISO 9000 / ISO 14000 Certification? Yes No *(If "Yes" Please provide copy of Certificate(s). If "No," please complete Supplier Information Form for this Manufacturer.)*

II. Product Quotation:

Price (\$US)	Unit of Measure	Package Type	Weight	Unit of Measure	Special Physical/Chemical Awareness
	<input type="checkbox"/> kilograms <input type="checkbox"/> pounds			<input type="checkbox"/> kilograms <input type="checkbox"/> pounds	<input type="checkbox"/> Material will Freeze (-30C to 15C) <input type="checkbox"/> Material is Powder. Potential for Static. <i>(Powders are required to be in anti-static packaging)</i> <input type="checkbox"/> Other:

III. Terms

Incoterms				Payment Terms		
Minimum Order		Lead Time		Shelf Life		

IV. Shipping, Environmental, Safety, & Quality Conditions Required by Red Spot:

- Pallets:** Evansville requires material to be shipped on 48-inch x 48-inch pallets
 Mexico required material to be shipped on 48-inch x 48-inch pallets that are "HT" Stamped
 Deviations must be approved prior to shipment.
- Documents:** Please provide SDS, Technical Data Sheet and Specification Sheet with Quotation.
 Certificate of Analysis with "Use by" and "Manufacture" date and packing slip required with each shipment. The Product complies with Red Spot's *Green Initiatives Program*.
- Standards:** Provide "Master" Standard (Pigments and Tints Only) / Color Chip (All Pearls and Aluminum Only) to Incoming QC Department, 1101 E. Louisiana Street, Evansville, IN 47711.